

MEETING OF THE ST HUBERTS ISLAND RESIDENTS ASSOCIATION

COMMITTEE ON THURSDAY FEBRUARY 11 2016

Meeting - commence – 7.00 pm at 36 Marina View Parade, St Huberts Island.

ITEM	WHO
<p>1. Present Annabel McMillan (Secretary) Helene Cornwell Steve Steele (Public Officer) Ken Lummis (Treasurer) Jo-Ann Edwards Kim Blake Frank Hodgekiss (Vice President), Neville Smith Julie Piper</p>	
<p>2. Apologies Ron Spratt (President in the Chair), Alick Anderson (Vice President) <i>Resolved</i> – the apologies accepted.</p>	
<p>3. Confirmation of minutes of meeting held on January 2016. <i>Resolved</i> – moved Ken seconded Helene the minutes of the meeting to be adopted.</p>	
<p>4. Matters arising from the minutes</p>	
<p>Projects for the association to be maintained as an item of business.</p>	
<p>Steve to conduct Q&A at the AGM on NBN. Bendigo Bank at a later date.</p>	SS
<p>SHI History Book: It was discussed that a subcommittee look into printing options and content of amentum for the years 2000-2015. Steve to add into the December newsletter asking for volunteers/interested residents to join the subcommittee. Update: No interested received from residents regarding the subcommittee. To be continued.</p>	SS
<p>Events – Next year’s events currently St Patricks Day (20 March), Biggest Cuppa (mid May), St Hubert’s Day BBQ (November) and it has been suggested to hold a quarterly dine out at Empire Bay Tavern. Dec 13 will call for canal hosts for a Kayak around the Island in the December Newsletter. Contact will be made with Floating Santa prior to Wed 23 rd December regarding this year’s arrangements. Update: We are fairly well prepared for St Pats Day. We will need 2 volunteers on the day to sell raffle tickets and collect the \$10 entry fee.</p> <p>Annabel to send a reminder email regarding monthly kayaking</p> <p>Saturday 28th of May – Biggest Morning Tea Friday 1st of April – Dine Out</p>	<p>ALL</p> <p>AM</p>

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<p>Public Officer Update As Public Officer, Alick asked about keeping Association documents, so I contacted Fair Trading by email. Following is an edited reply...</p> <p>QUESTION: How long does the Association need to keep records of -</p> <ol style="list-style-type: none"> 1. Membership details 2. Meeting minutes 3. Financial records, and 4. Other important correspondence. <p>EDITED ANSWER: ... taxation legislation generally requires that financial records be kept for at least 7 years after the transactions covered by the record are complete documents that might relate to potential litigation should not be destroyed documents that might record any liability for capital gains tax should not be destroyed Some documents should be retained indefinitely. For example: * minutes of meetings are the official written record of the business transacted at a meeting and need to be retained permanently ...</p>	
<p>Website Update: Steve has added a Weather Update and he will be changing the main picture.</p>	
<p>Newsletter: Permission for an additional sheet – this was moved and seconded by Frank and Annabel.</p>	
<p>Clean up Australia Day – 6th of March. Julie to follow up the registration book for participants on the day.</p>	JP
<p>5. Correspondence <i>Resolved</i> – the information be noted</p>	
<p>6. Treasures Report as tabled. <i>Resolved</i> – the report be accepted and moved by Nev and seconded by Steve.</p>	
<p>General Business</p>	
<p>Annabel to review the process for invoicing the advertisers as Neville as provided feedback the advertisers don't understand.</p>	AM
<p>7. Next Meeting – AGM: 10th of March 2016, 7.30pm @ The Cove Hall, Dayles Point</p>	
<p>8. The meeting concluded – 8.20pm</p>	